



MISSISSIPPI ASSOCIATION OF COLLEGES & EMPLOYERS



Contents

A brief description of each award and criteria

Nomination rules and instructions

Nomination form

AWARD DESCRIPTIONS

Outstanding Employer Professional of the Year

Recognizes the MACE employer member who through specific achievements or contributions to MACE has exemplified outstanding professionalism, commitment and cooperation. These achievements and contributions may include work within MACE or within their organizations, and contributions during continuous service to the profession. The recipient must have been a member of MACE for at least three years.

Outstanding Career Services or Co-op Professional of the Year

Recognizes the MACE college member who through specific achievements or contributions to MACE has exemplified outstanding professionalism, commitment and cooperation. These achievements and/or contributions may include work within MACE or within their institutions, and contributions during continuous service to the profession. The recipient must have been a member of MACE for at least three years.

Outstanding New Professional

Presented to an individual who has been a member of MACE for no more than two years. This award recognizes outstanding contributions to the profession through at least two of the following areas: their employment with their organization, their involvement with MACE, and their participation in other functions or organizations related to college employment.

Distinguished Service

Awarded to a person who has been a member of MACE for at least five years and during that period has made significant contributions to the association, as well as the profession. A person may only be considered for this award at the time of or following retirement. This award includes a lifetime membership in MACE.

RULES AND NOMINATION INSTRUCTIONS

Rules

- College and employer participants must be members of MACE.
- Members may submit multiple nominations. Each nomination must be submitted on a separate form.
- Indicate on the form the nomination category.
- Respond to all questions and respond to all requested information. Incomplete nominations will not be considered.
- Completed nomination forms and supporting materials should be sent to the Awards Chairperson.

What to Submit (Please submit electronically and the copies will be distributed)

- Completed nomination form
- Nomination letter which should include the following information about the nominee:
 - Specific contributions or achievements to MACE or the profession
 - Successes within their own organization
 - An overview of contributions in professional career to date including service to college employment, college recruiting, and/or cooperative education
- Optional—Any supporting materials (published articles on the nominee, printed examples of the nominee's work, etc...)

Nomination Deadline

Completed nomination packets must be received by the Awards Chairperson no later than June 24, 2019.

Selection Process

The awards committee will review all completed nomination packets and select the winners according to the award criteria. The winners will be announced and the awards presented at the MACE annual summer conference.

Each awards committee is comprised of five people: the two directors from the board and three volunteers from the membership. The two college directors will be on the committee for the Employer of the Year Award and the two employer directors will be on the committee for the Career Services or Co-op Professional of the Year. The MACE board will select the New Professional of the Year and Distinguished Service Award recipients.

2018 MACE AWARD NOMINATION FORM

Nominees must meet all criteria for an award to be eligible. Incomplete nomination packets will not be considered.

Nominations must be received by **June 24, 2019**.

AWARD CATEGORY

- Outstanding Employer Professional of the Year
- Outstanding Career Services/Co-op Professional of the Year
- Outstanding New Professional
- Distinguished Service

NOMINEE:

Name:

Title:

Organization:

Phone:

Email:

NOMINATED BY:

Name:

Title:

Organization:

Phone:

Email:

SUBMIT TO:

Kathy Killam

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